



NOTICE OF THE FIRM'S PRIVACY POLICIES

I. Acquisition of Client Information

At the *Estate Planning and Legacy law Center, PLC* we collect nonpublic information about you from the following sources:

Information You Provide: Our client engagements routinely require us to obtain private information about our clients so that we can proceed with the various services we perform for our clients. Typically this is done through our client questionnaires.

Other Sources: Depending upon the particular service a client has engaged the firm to complete, we may request nonpublic information concerning the matter at hand. However, this information is never obtained without our clients' specific authorization of the type of information and the source(s) from which it may be obtained.

Consumer Reporting Agencies: We do not obtain nonpublic personal information about our clients from consumer reporting agencies.

II. Disclosure of Nonpublic Personal Information

For centuries lawyers, as a profession, have understood the importance of confidentiality in the attorney/client relationship. For that reason the information you furnish to your lawyer is protected by a long tradition of confidentiality and our Rules of Professional Conduct. It is the policy of this firm to never disclose nonpublic personal information, or any other information, about our clients to anyone, including to any outside parties without authorization from the client to disclose the information. In order to implement the Federal Trade Commissions new rule, we will continue to internally safeguard your nonpublic personal information. At the Estate Planning and Legacy law Center, employees are educated on the importance of maintaining the confidentiality of client information and on these privacy principles. We respect the privacy of our clients and are committed to treating client information responsibly. All of our operational and data processing systems are in a secure environment that protects your information from being accessed by third parties to ensure our clients that their privacy is a major part of the firm's commitment to provide the finest service possible.

In addition to the privacy protection that the new FTC regulations provide you, the Internal Revenue Code prohibits the disclosure of client information provided for tax planning or preparation services without the client's written permission.

III. Opt Out Provision

The Federal Trade Commission regulations provide that this notice must include a provision for you to request that the firm not release your nonpublic personal information. While such a request is unnecessary, because the firm does not disclose your nonpublic personal information in a manner that would allow you to opt out, in the interests of satisfying the regulations, we included this Opt Out Provision.